

Date of Assessment: 13/07/19	Assessed by: Jacob Goonetillake
Review date: 13/07/19	Role: Ginger Project Manager

What is the **task, activity, person or environment** you are assessing?

Electric scooter use by visitors

Risk Code	What hazards are present or may be generated?	Who is at risk?	What risks are present?	What control measures/ precautions are in place to eliminate or reduce the risk?	Is the residual risk acceptable?		If no to the previous question, what additional control measures/ precautions are needed to manage the risk?	Additional control measures implemented:		
					Yes	No		Action by whom?	Action by when?	Date complete
General:										
	High speed	Users	Collision, falling off, injury	<p>Tour guides have been provided instructions for achieving and maintaining safe speeds and inform users of these before tours begin.</p> <p>Speeds are limited to 12 mph.</p> <p>Tour guides accompany users throughout tour and ensure all users remain at the group speed.</p> <p>Age of all users is 8+.</p> <p>Protective equipment (helmets and knee pads) are provided for all users.</p> <p>Tour guides ensure users wear appropriate footwear at all times</p>	Yes					

				(no sandals, flip-flops etc).						
	Acceleration	Users	Collision, falling off, injury	<p>Tour guides have been provided instructions for accelerating safely and inform users of these before tours begin.</p> <p>Accelerators are marked by stickers.</p> <p>Tour guides accompany users throughout tour and ensure users accelerate slowly and safely with the rest of the group.</p> <p>Protective equipment (helmets and knee pads) are provided for all users.</p>	Yes					
	Lakes	Users	Immersion, injury, drowning	<p>Tour guides accompany users throughout tour and direct users to follow the trail and remain clear of lake edges.</p> <p>Where trail approaches lakes, tour guides advise users to decelerate slowly.</p> <p>Speeds are limited to 12 mph.</p>	Yes					
	Slippery or uneven surfaces	Users	Falling off, injury	Tour guides accompany users throughout tour and inform users of how to navigate upcoming uneven surfaces.	Yes					

				<p>Tour guides ensure users maintain safe speeds in uneven surface areas.</p> <p>Speeds are limited to 12 mph.</p> <p>Protective equipment (helmets and knee pads) are provided for all users.</p>						
	Pedestrians , cyclists and cars	Users	Collision, falling off, injury	<p>Tour guides accompany users throughout tour and inform users that they are responsible for avoiding pedestrians and must remain spatially aware during tours. Measures to avoid pedestrians, cyclists and cars include decelerating, circumventing and/or safely coming to a complete stop.</p> <p>Speeds are limited to 12 mph.</p>	Yes					
	Use by children	Users	Collision, falling off, injury	<p>Age of all users is 8+.</p> <p>Tour guides accompany users throughout tour and will ensure children are aware of how to use the e-scooters safely with respect to themselves and others.</p> <p>Protective equipment (helmets and knee pads) are provided for all users.</p>	Yes					

	Braking	Users	Collision, falling off, injury	<p>Brakes and rear brakes are marked with stickers</p> <p>Tour guides have been provided instructions for braking safely and inform users of these before tours begin.</p> <p>Tour guides accompany users throughout tour and ensure users brake slowly and safely with the rest of the group.</p> <p>Protective equipment (helmets and knee pads) are provided for all users.</p>	Yes					
	Objects in and around scooter trail	Users	Collision, falling off, injury	<p>Tour guides accompany users throughout tour and inform users of how to safely navigate upcoming obstructing objects.</p> <p>Speeds are limited to 12 mph.</p> <p>Protective equipment (helmets and knee pads) are provided for all users.</p>	Yes					
	Excessively large or small users	Users	Scooter collapse, collision, falling off, injury	<p>Tour guides ensure all users are at least 1.4m high & under 120kg.</p>	Yes					